Ready2Comply

SUPPORTED ACCOMMODATION · 16–17

Supported Accommodation Inspection-Ready Pack

6 editable Word & Excel resources
+ PDF guide to using the toolkit

- Quality standards self-assessment (regs 4–7)
- Evidence folder index and data tracker (Excel)
- Reg 32 quality of support review
- Key-work session record
- Young person's feedback form
- Notifications quick guide and record

Mapped to the four quality standards in the 2023 Regulations



SAMPLE – Ready2Comply

FREE SAMPLE

Supported Accommodation Inspection-Ready Pack

What's in the full version

- **Quality standards self-assessment**
- **Evidence folder index and data tracker (Excel)**
- **Quality of support review (regulation 32)**
- **Key-work session record**
- **Young person's feedback form**
- **Notifications quick guide and record**
- **How to use this toolkit**

Pages in this sample

– Quality standards self-assessment (first page)
– Quality of support review (regulation 32) (first page)

Self-Assessment Against the Quality Standards

Rate yourself against regulations 4 to 7 of the Supported Accommodation (England) Regulations 2023, show your evidence, and plan what to improve

How to use: Complete this at least every six months, ideally just before your quality of support review (Resource 3). Be honest: a clear 'not yet met' with a plan is more useful than a 'strong' you cannot evidence. For each line, name the evidence an inspector could see or hear (a document, a record, what a child or staff member would say). The wording below is a summary: read the full regulations and the DfE Guide. Delete this box before use.

Completed by	[Name, role]
Date	DD/MM/YYYY
Premises covered	[All premises / list]
Categories registered	[Self-contained / Shared (ring-fenced) / Shared (non-ring-fenced) / Supported lodgings]
Number of children supported today	[Number]

RATING KEY

Rating	What it means
Strong	Fully met, consistently, and you can show it with evidence an inspector could check.
Mostly met	Met for most children most of the time, with gaps you know about and are working on.
Not yet met	Not in place, not consistent, or you cannot evidence it. Add an action.
Not applicable	Does not apply to your service (for example no surveillance devices are used). Say why.

BEFORE YOU START

- Have to hand: your statement of purpose, workforce plan, policies, the last quality of support review, the Evidence index (Resource 2) and recent feedback from young people.
- Involve staff, and if you can, young people, in agreeing the ratings.
- Rate what happens in practice, not what the policy says should happen.

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Quality of Support Review (Regulation 32)

Your six-monthly review of the quality of support, and the written report with actions – reg 32

What the law requires: Regulation 32 requires a quality of support review at least once every six months. It must take into account (a) children's views, feedback and complaints; (b) each child's feedback on the impact on their life, especially how prepared they felt for moving in and how prepared they feel for moving on; (c) feedback from each child's accommodating authority, staff and any relevant persons; and (d) relevant research and developments. You must then write a report setting out the actions you will take, send a copy to Ofsted within 28 days of completing it, and make it available to each child's accommodating authority on request. Use codes for children. Delete this box before use.

1 About this review

Provider and URN	[Provider] · [URN]
Review period	[DD/MM/YYYY] to [DD/MM/YYYY]
Previous review completed	DD/MM/YYYY
Completed by	[Name, role]
Premises and categories covered	[List]
Children supported in the period	[Number now / number in period]

2 Progress on actions from the last review

Action from last review	What happened	Status
		Select ▾
		Select ▾
		Select ▾
		Select ▾
		Select ▾

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