Ready2Comply

SUPPORTED ACCOMMODATION · 16–17

Complete SA Bundle

Registration & Policy Set
+ Inspection-Ready Pack

- Statement of purpose & workforce plan
- Safeguarding, missing, behaviour
- Contingency & location assessment
- Self-assessment & quality review



Supported Accommodation (England) Regulations 2023

SAMPLE – Ready2Comply

FREE SAMPLE

Complete Supported Accommodation Bundle

What's in the full version

- **Supported Accommodation Registration and Policy Set (16–17)**
- **Supported Accommodation Inspection-Ready Pack**

Pages in this sample

– SA Safeguarding Policy (first page)
– Supported Accommodation Pack How to use this toolkit (first page)

READY2COMPLY · POLICY TEMPLATE

Safeguarding and child protection

Keeping 16- and 17-year-olds safe, and what to do about an allegation of abuse or neglect – regulation 20

DOCUMENT CONTROL

Organisation	[Organisation name]
Setting type	Supported accommodation (16–17) — [category]
Document title	Safeguarding and child protection policy
Version	[1.0]
Approved by	[Name and role — Registered Person / Responsible Individual]
Date approved	[DD/MM/YYYY]
Next review date	[DD/MM/YYYY — at least annually, and after any significant incident or change in the law]
Day-to-day owner	[Registered service manager — name]
Related documents	[Missing child policy]; [Behaviour management policy]; [Managing allegations against staff procedure]; [Whistleblowing policy]; [Information sharing and records]

How to use this template: This is an editable template, not a finished policy, and it is not legal advice. Replace every item in [square brackets] with your own details. Regulation 20 requires a policy to safeguard children from abuse or neglect and a procedure for allegations. Add your local safeguarding partnership's procedures and contacts in section 2. Adapt the wording for a children's home, supported accommodation, or both, and delete the parts that do not apply. Have the registered person approve the policy before it is issued. Delete every shaded guidance box (including this one) before you give the policy to staff. The Sources section at the end lists the public materials this template was written from, which were checked in November 2026. Always confirm that those materials are still current before you rely on them.

What's in this policy

- 1 Our commitment
- 2 Key contacts
- 3 What staff must do (regulation 20(2)(f))
- 4 Referrals and liaison (regulation 20(2)(a)–(c))
- 5 Protecting young people after an allegation (regulation 20(2)(e))
- 6 Risks for 16- and 17-year-olds
- 7 Records (regulation 20(2)(d))
- 8 Training and review
- Appendix A — Safeguarding concern record
- Sources used in preparing this template

1 Our commitment

Every young person we support has the right to be safe. Young people aged 16 and 17 are still children in law. Living more independently can increase risks such as exploitation, unsafe relationships and going missing, so staff stay curious, act on concerns and never assume someone else will.

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READY2COMPLY · SUPPORTED ACCOMMODATION INSPECTION-READY PACK

How to use this toolkit

For Ofsted-registered supported accommodation for 16- and 17-year-olds in England. Built around the four quality standards in the Supported Accommodation (England) Regulations 2023.

WHAT'S INSIDE

#	Resource	Format	Use it to...
1	**Quality standards self-assessment**	Word	Rate yourself against regs 4–7, list your evidence and plan actions, with a summary against Ofsted's three judgement areas.
2	**Evidence folder index and data tracker**	Excel	Where every key document is and when it is due, premises checks, an event log and Annex A figures.
3	**Quality of support review (reg 32)**	Word	Your six-monthly review and written report, structured around reg 32(1)(a)–(d).
4	**Key-work session record**	Word	A one-to-one session record written with the young person and linked to their support plan.
5	**Young person's feedback form**	Word	Plain-English questions on living here, support, moving in and moving on.
6	**Notifications quick guide and record**	Word	Who to tell, and when, under regs 27–29 and 32–34, with a log.

This guide explains how the regulations and Ofsted inspection work, and how to use each resource to keep evidence ready all year, not just when the phone rings.

> **Important:** These resources support good practice. They do not replace the regulations, the DfE Guide, your local safeguarding arrangements or professional judgement, and they do not guarantee any inspection outcome. Ready2Comply is independent and is not affiliated with, or endorsed by, Ofsted or the Department for Education.

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