Ready2Comply

REGISTRATION BUNDLE

Opening a Children's Home

Everything Ofsted asks for, in one organised download

- Statement of purpose and children's guide
- Every policy Ofsted asks for with the SC1
- Policies for the registration visit
- 25 editable Word documents in all
- Plus the Registration-ready Pack



For new children's homes in England

SAMPLE – Ready2Comply

FREE SAMPLE

Opening a Children's Home: Complete Registration Bundle

What's in the full version

- **00 Start here**
- **01 Submit with your SC1**
- **02 For the registration visit**
- **03 Other policies**
- **04 Registration-ready Pack**

Pages in this sample

– Statement of Purpose Template (first page)
– RR Location Risk Assessment (first page)

Statement of Purpose

Every Schedule 1 matter, in order, with guidance notes and worked example wording

DOCUMENT CONTROL

Organisation	[Organisation name]
Home	[Home name and address]
Setting type	Children's home (England)
Document title	Statement of purpose
Version	[1.0]
Approved by	[Name and role — Registered Manager / Responsible Individual]
Date approved	[DD/MM/YYYY]
Next review date	[DD/MM/YYYY — at least annually, and after any significant change]
Ofsted URN	[Once registered]
Copy sent to Ofsted	[DD/MM/YYYY — and within 28 days of any revision]
Published on website	[Yes, at web address / No — reason it would prejudice children's welfare]
Day-to-day owner	[Registered Manager — name]
Related documents	[Children's guide]; [Location assessment]; [Positive behaviour support policy]; [Restrictive practice policy]; [Safeguarding and child protection policy]; [Complaints procedure]; [Workforce plan]

How to use this template: This is an editable template, not a finished document, and it is not legal advice. Replace every item in [square brackets] with your own details. Each section has a guidance note (delete it) and worked example wording in [square brackets]. The examples show the level of detail Ofsted expects; they are not a description of your home. Rewrite every one so it is true for your home, then delete anything that does not apply. Have the registered person approve it before use. Delete every shaded guidance box (including this one) before you issue it. The Sources section at the end lists the public materials this template was written from, which were checked in November 2026. Always confirm that those materials are still current before you rely on them.

What's in this template

- Part 1 Before you write: your regulation 16 duties
- Part 2 Schedule 1 cross-reference (one page)
- Part 3 The statement of purpose: all 22 Schedule 1 matters, in order
- Part 4 Review and revision log
- Sources used in preparing this template

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Location Risk Assessment

Is this home needed here, is it in the right place, and how will you keep children safe in this community?

How to use: Ofsted requires a location assessment with every application and says there is no set format. It must show the home is needed locally, is in the right place, promotes safe and positive opportunities, identifies and mitigates known hazards and risks in the community, and that the building and location meet the needs in your statement of purpose. You must consult the police and local authority children's services. After registration, regulation 46 requires you to review the location at least once each calendar year, consulting each relevant person - use section 8. Record facts with the source and date; avoid copying generic area data that says nothing about the children you will care for.

1 The home and the children

Address and postcode	[Address]
Number, age range and sex of children	[e.g. up to 3 children aged 12-17]
Needs the home will meet (from the statement of purpose)	[Summary]
Categories of registration applied for	[Categories]
Assessment type	☐ Initial (registration) ☐ Annual review (reg 46) ☐ Review after a change
Completed by (name, role) · date	[Name, role] · DD/MM/YYYY

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